HELP,C,80

Cash Register and Inventory System

Version 2.9

3/28/91

(c) Copyright 1989Ä1991 Computech

All Rights Reserved Worldwide

This version of CRIS is being distributed as Shareware. ÄÄÄÄ ÄÄÄÄÄÄÄ

Our registration fee is \$35.00; which entitles you to use our software, receive limited phone support, and puts you on our mailing list, describing updates and new Computech software. A site license is also granted to all registered users. This is a considerably smaller amount than most PointÄOfÄSale Systems with similar features.

* * * * *

DISCLAIMER: ÄÄÄÄÄÄÄÄÄÄÄÄ

Computech cannot guarantee the accuracy of the CRIS software system. CRIS 2.9 is believed to be errorÄfree. However, Computech assumes no liability whatsoever for the use or accuracy of this software. This includes, but is not limited to, loss of profit, or any type of commercial damages.

* * * * *

Disclaimer (PLEASE READ!)	
Installing CRIS 2.9	1.0
Loading and Running	1.1
Configuring (Setup)	1.2
Converting from CRIS 2.0	1.3

Inventory Menu ÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄ

F1 Help 2.0 F2 Add (an item) 2.1 F3 Edit 2.2 F4 Del 2.3 F5 Srch 2.4 F6 Rept 2.5 F7 Util (Access Utilities Submenu) 2.6 F8 Inv (Enter Invoice/Register Area) E Exit (Exit to DOS)
Invoice Menu ÄÄÄÄÄÄÄÄÄÄÄÄ
F1 Help 2.0 F2 Add (an invoice) 3.0 F3 Edit 3.1 F4 Del 3.2 F5 Srch (Search for an invoice) 3.3 F6 Prt (Print an invoice) 3.4 F7 Pay (Mark an invoice as paid) 3.5 F8 Adlt (Add an item) 3.6 F9 Edlt 3.7 F0 Delt 3.8 Up (Display previous invoice) Dn (Display next invoice) Ret (Return to inventory menu)
Exit (Quit CRIS 2.9)
Creating Reports with CRIS 2.9 and dBase 4.0
Customizing CRIS 2.9, Fee Schedule, & Peripherals 5.0 ThankÄYou's & Acknowledgements 5.1 Coming attractions 5.2

* * * * *

Other Computech software..... 5.3

CRIS 2.9 requires a machine with a hard drive, and preferably 640k of memory, although 512k is sufficient. (Memory's so cheap now anyway!)

Put the CRIS 2.9 floppy in drive A:.

A> install [ENTER]

A "CRIS29" directory is created on the hard disk. CRIS29.ZIP is copied, then unÄcrunched.

To select COLOR mode, type: C:\CRIS29> COLOR [ENTER]

To select MONOCHROME MODE, type: C:\CRIS29> MONO [ENTER]

That's all there is to it!

* * * * *

The installation program should have put CRIS.BAT in your "C:\" directory. So, assuming your root directory is in your path ("PATH=C:\"), all you need to do is type "CRIS".

* * * * *

SECTION 1.2: Configuring (Setup)

The setup routine runs from the "F7Util" option under the inventory menu. From the inventory menu, hit either the 7 or F7 key to access utilities. Setup should be the last option. Highlight it with your arrow keys, then hit [ENTER]. On the setup screen, type in your company name, address, city, state, zip, phone number, and sales tax rate for the state you're in. If you have an IBM Graphics Printer or compatible* indicate a "Y" for the printer prompt.

*and printer capable of printing extended ASCII characters such as "3ÄÙÚ¿À". Of course, if you're printing this, these should appear as lines, not letters.

* * * * *

A conversion utility is available (if not included in your CRIS29.ZIP file.) For this routine to work properly, your CRIS 2.0 directory must be named "CRIS20", and reside on the same drive as your \CRIS29 directory. This routine will extract information from the databases in your CRIS20 directory, and append it to the new CRIS29 databases. An option is included

with the conversion program to delete the old CRIS20 directory after the conversion is complete. It is recommended to manually delete this directory, rather than have the conversion program delete it. This way, you can be SURE your data was converted properly.

* * * * *

You may use the following keys to page through the online help routine:

Arrow keys (move in the desired direction)
CtrlÄHome (top of documentation)
CtrlÄEnd (bottom of documentation)
PgUp (Page Up)
PgDn (Page Down)
Esc (Quit the online help)

* * * * *

After selecting this option, the following screen will appear:

Inventory CRIS: Cash Register and Inventory System Add Screen

```
<sup>3</sup> Part number: (part/item no.)
                                Description: (description of item)
<sup>3</sup> List price: (customer price)
                               Location: (where is part located?)
<sup>3</sup> Back order: (if any back ordered) Alt. Location: (or where else?)
<sup>3</sup> On order: (if any on order)
                                          (how many are in stock?) <sup>3</sup>
                               In stock:
<sup>3</sup> Class code: (single digit code /
         your ref.)
<sup>3</sup> Replaced by: (who bought item)
                                   Sug. stock: (Warning flag for low inv.)3
<sup>3</sup> Previous no: (prev. purch. qty.)
<sup>3</sup> Sub part no: (other # subst.)Vendor:(vendor part,or sub. 1) Cost: (part) <sup>3</sup>
<sup>3</sup> Sub part no: (subst. item) Vendor:(vendor name of sub. 2) Cost: (sub2) <sup>3</sup>
<sup>3</sup> Last purc: (last purc. qty)Date: (date last purc.)
                                                    PO: (po #)
<sup>3</sup> Comment: (any applicable comments)
```

Enter information about your part. When done, Hit CtrlÄW to access this add screen menu:

Selection Command

1New Entry Save current entry, enter new

part.

2Edit Alter data on current item.

3Done & Save Save Save current entry, exit to

opening menu.

4Abort Return to opening menu withÄ

out saving current entry.

* * * * *

Edit the part your cursor is on. Review the help screen commands if you have a question on how to move about the inventory menu.

Selection Command

1Done & Save Save Save current entry, exit to

opening menu.

2Abort Return to opening menu withÄ

out saving changes.

* * * * *

After you select this option, you will be asked for confirmation of the deletion. Select "Continue" to delete, or "Abort" to abort.

* * * * *

SECTION 2.4: Search ÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄ

After selecting this option, you will be prompted to search by description, part number, or turn search off. While in the search mode, only records meeting search specifications are displayed.

1Part number Activate search mode, search

for part numbers meeting entered criteria. (You will have an input window to enter the part number you are lookÄ

ing for.)

2Description Activate search mode, search

for descriptions meeting

entered criteria.

ESC to cancel Turn off search mode, display

complete listing of parts.

Entering criteria: In the input box, you may enter either a whole description or part number, or a fragment of one.

CRIS will take this input and filter out records that

don't meet this criteria.

For example, entering "1" as a part description will display all part numbers beginning with "1".

An input of "Washers" will display all the "Washers" ("Washers *") in stock.

* * * * *

The report option will display a current listing of available reports. You may highlight the report you want listed, and hit enter. To exit the Report popÄup menu, hit [ESC]. After selecting a report, select the type of output you want (screen,printer). If you run a report to the screen, hit a key when done. Please see the new section on creating your own reports, if you feel others are necessary.

* * * * *

This option allows you to access several database maintenance utilities. Highlight the desired option, then strike [RETURN].

CleanÄup Remove all records from the transaction database predating

nn/nn/nn. (You are prompted

to enter a particular date after making this selection).

(Re)Index data Reindex all databases. If there

are no index files, indices are

created.

Align paper Align fullÄsize paper. (8 1/2" x 11").

Bill all Print invoices for all outstanding

transactions.

Setup Enter various system defaults.

* * * * *

Add a new transaction to the database. After selecting the option, you are prompted for transaction information. Highlight the category you wish to add data to, and strike enter. When done entering the desired data, strike return. You may exit the transaction edit popÄup with the ESCape key.

* * * * *

After selecting this option, an edit window will appear. Edit the desired information, then strike [ESC] when done.

* * * * *

Remove current transaction from database. Parts on invoice WILL NOT be retu the invoice database, the data will be cleared.

* * * * *

Search for a transaction by invoice (transaction) number. This function will operate if there are multiple transactions on file.

* * * * *

SECTION 3.4: Print an Invoice

The "Prt" command will print the current transaction on your printer. You will be prompted for confirmation, and for printer setÄup.

* * * * *

SECTION 3.5: Pay ÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄ

The "Pay" option will tag a transaction as "Paid". If a transaction is "Paid", no alterations can be made without marking it as "UNPAID". If a transaction is currently "PAID", it is toggled to "UNPAID".

* * * * *

Add a part to the transaction. You will be prompted for quantity, code* (may or may not be used), and part or item number. If this part is found in stock, the remaining data (description, unit price, and total) is filled automatically. Otherwise, the you're prompted for a description and unit price for the item*.

- * These items were not found in inventory, so no inventory maintenance is performed.
- ** Codes may be blank (for regular merchandise), or:

"S" Ä Shipping charge

"L" Ä Labor charge

"N" Ä Non taxable item

"P" - Payment

"D" - Discount

"M" - Merchandise (optional)

* * * * *

Edit a part on the transaction form. Puts an edit cursor in the area you're currently in.

* * * * *

Remove a part from the transaction form, and return it to stock. If there is no corresponding part in inventory, it will be deleted.

* * * * *

Programmers are encouraged to create custom reports in CRIS 2.9, and, distribute the INDEX.DBF, FORMS.DBF, and any applicable .FRM files in ZIP files to the general public. I will briefly discuss how CRIS runs, and, if you own dBase III+, or a report generator program (Such as "RL" supplied by Nantucket), how you can quickly create reports.

Choose the fields you with to report on. Check the INDEX.DBF file to see if these fields are indexed in the manner you wish. (It will be fairly obvious to any dBase programmer as to the methods I use in indexing files.) If an index does not currently exist, append a record to INDEX.DBF with the database name you wish the report from, and the correct index key.

Use your report generator to create a report or label form.

Append a record to the FORMS.DBF file, in the following manner:

- . use forms
- . append

[replace the following fields with the necessary information]

Structure for database: F:forms.dbf
Number of data records: 7
Date of last update : 09/05/90
Field Field Name Type Width Dec
1 FILENAME Character 8 <--

1 FILENAME Character 8 <- filename of report form, no .EXT 2 DESCRIPT Character 20 <- a short description of the report 3 INDX Character 8 <- index file assoc. with report.

4 EXT Character 3 <- extension, either "FRM" or "LBL".
5 DBNAME Character 8 <- database name assoc. with report.

6 FILTERS Character 50 <- any special filters for database information.

[the following is a LISTing of the FORMS.DBF file supplied with CRIS 2.9]

. list

Record# FILENAME DESCRIPT INDX EXT DBNAME FILTERS

- 1 COMMISS Commission Report COMMISS FRM INVOICE
- 2 MAILLIST Customer mail labels INVMAIL LBL INVOICE
- 3 VALUE In Stock, Stock Value INVENTOR FRM INVENTOR
- 4 REORDER Low stock, Re-Order INVENTOR FRM INVENTOR instock<sstock
- 5 INVOICE Outstanding Bills INVREP FRM INVOICE paid<>'Y' .and. rdate>=mddate
- 6 INVOICE Paid Invoices INVREP FRM INVOICE (payments<>0

.or. paid<>'N')
.and. rdate>=
mddate

7 INVENTOR Qty. Sold NOSOLD FRM PARTS date<=menddt

.and. date>=mddate

I hope this information is useful to any programmers, or soon-to-be programmers.

* * * * *

There have been many requests recently for customized versions of this software for a variety of businesses. Custom work is gladly done, under the following conditions:

- 1. The customer has a registered copy of CRIS, or pays the registration fee.
- The finished product remains the property of Computech.
 Computech reserves the right to sell, modify, transfer, etc.
 the customized version of CRIS. "Pirating" customized versions of CRIS is strictly prohibited.
- 3. Computech charges an hourly rate of \$45.00 for custom work, whether with the CRIS software, or any other software package. Payment terms and plans are negotiable.

FEES, as of 3/28/91:

Registration \$ 35	5.00*
Plastic wand bar code reader, with bar code printing software	350.00
Other har code readers	CALL

Custom Programming Rates (per hour) 45.00

Sales tax, if WI business, resident 5.0%

Turnkey systems with CRIS installed CALL

Novell LANS (Computech is an authorized reseller) CALL

Monthly maintenance plans (per month) 50.00

Lantastic & Network versions of CRIS CALL

*CRIS REGISTRATION ENTITLES THE USER/COMPANY TO A SITE LICENSE.

PRICES ARE SUBJECT TO CHANGE WITHOUT NOTICE.

* * * * *

Thank you for your support. We greatly appreciate the reviews CRIS has received, and the helpful comments made by a great many people. I would also like to thank Rod Melendez of Miami, Florida; and, Mike Lange of Southwest Rental Corp. in Tempe, Arizona for their suggestions and support.

And, of course, to my fiance, Nancy, for her patience the past six months.

Matthew A. McCoy, Owner Computech

* * * * *

"OK, all this stuff is fine-and-dandy. but where is CRIS going?"

Our goal at Computech is to create an effective pointÄofÄsales package that anyone can use, with a minimum of expense. Good software should be easy for people to learn, as well as teach their employees. We believe CRIS fulfills these requirements... CRIS is flexible!

- * Future versions of CRIS will be optimized for speed. Network support will also be added (probably for an additional fee).
- * CRIS is written in Clipper (Summer '87), so it is fast, from XT's to 486's.

- * Because its databases are dBase III+ compatible, the data entered through CRIS can be used with a variety of packages.
- * Reports can be quickly developed and installed in CRIS.
- * CRIS can be easily (and inexpensively!) adapted to a wide range of businesses.

* * * * *

* Medical Services Database and Mail System (v 2.2)

MSDMS completely automates the billing and payroll process for temporary nursing facilities. MSDMS keeps complete reports for payroll taxes, ledgers, license expiration dates, and much more. Please call for pricing or other info.

- * PC FlowerShop (tm) The invoicing and customer tracking system for florists. PC Flowershop helps any floral shop organize its billing system, send out reminders to unpaid accounts, and do mailings to past customers for specific holidays that might apply to them. Registration fee, \$35.00.
- * QuickPay (tm) The premier payroll package. If you've given up on payroll services, or have thrown out other packages because they're too difficult, this is the package for you. Some of QuickPay's features include: Impro/Share, Seniority Reports, a variety of State and Federal Reports, and, most importantly, a quick, easy-to-use commission/hourly entry format. QuickPay prints hundreds of paychecks every week! Please call for pricing or other info.
- * Mailadex II (tm). This is a powerful, yet simple mailing list program. Use flexible report generation routines like those with CRIS 2.9 to produce mass mailings. Mailadex II currently handles mailing lists for a nightclub, several shoe/clothing stores, and a futon shop in the Milwaukee Area.
- Registration fee, \$35.00.
- * Word Processor Document Management System. Are you constantly paging through filenames in your word processor directory, and you don't know what you're looking for? Wouldn't it be easier to call up letters by a description rather than a filename with word processors that don't have this feature? Now you can with WPDM. Registration fee, \$35.00.

* * * * *

If you contact Computech with a previously unreported bug in CRIS 2.9, you will receive a corrected copy.

We hope you enjoy CRIS 2.9. Contact us for any of your computing needs!

COMPUTECH 4320 N. Maryland Ave. Shorewood, WI 53211 (414) 283-1865

* * * * *

Any trademark mentioned in this documentation is the property of its respective owner.

End of CRIS 2.9 Online Help! Ä Documentation File.

¿ÄÄÄÄÄÄÄÄÄÄÄÄ

ÄÄÄÄÄÄÄÄÄÄÄÀ

ιÄ

ÄÄ

ÄÄ